

DAILY TIME RECORD  
ESPINOSA, ELIZA D.  
(NAME)

For the month of  
May 1 - 31, 2023  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON						Holiday
2-TUE	7:37	12:16	1:00	5:01		8hrs
3-WED	7:58	12:02	12:51	5:06		8hrs
4-THU	8:07	12:05	12:43	5:00	7mins	7hrs 53mins
5-FRI	8:10	12:06	12:46	5:22	10mins	7hrs 50mins
6-SAT						Off
7-SUN						Off
8-MON	7:51	12:10	12:36	5:04		8hrs
9-TUE	7:56	12:00	1:00	5:03		8hrs
10-WED						CDO
11-THU	7:39	12:02	12:28	5:06		8hrs
12-FRI	7:49	12:27	12:46	5:06		8hrs
13-SAT						Off
14-SUN						Off
15-MON						CDO
16-TUE	7:38	12:07	12:56	5:05		8hrs
17-WED						OB
18-THU	7:46	12:01	12:58	5:08		8hrs
19-FRI						OB
20-SAT						Off
21-SUN						Off
22-MON	7:54	12:16	12:46	5:02		8hrs
23-TUE	8:17	12:23	12:40	5:06	17mins	7hrs 43mins
24-WED	7:56	12:04	12:33	5:01		8hrs
25-THU						OB
26-FRI						OB
27-SAT						Off
28-SUN						Off
29-MON	8:21	12:04	12:54	5:02	21mins	7hrs 39mins
30-TUE	7:23	12:05	12:46	5:23		8hrs
31-WED	7:56	12:00	1:00	5:00		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

ELIZA D. ESPINOSA

VERIFIED as to prescribed office hours

DENNIS P. PEQUE  
College Dean  
College of Forestry & Environmental Sciences

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