



DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: GRACE L. MOLLENO
Department: Dept. of Business and Management

For the Month of: NOVEMBER 1-30
Year: 2021

Department: Dept. of Business and Management							Year: 2021						Daily Total (hours)
Day	AM						PM						
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1	HOLIDAY												
2							2:30	5:30					3
3	10:00	1:00					2:30	5:30					6
4							2:30	5:30					3
5													
6	SATURDAY												
7	SUNDAY												
8	HOLIDAY												
9							2:30	5:30					3
10	10:00	1:00					2:30	5:30					6
11							2:30	5:30					3
12													
13	SATURDAY												
14	SUNDAY												
15	7:00	1:00					2:30	5:30					9
16							2:30	5:30					3
17	10:00	1:00					2:30	5:30					6
18							2:30	5:30					3
19													
20	SATURDAY												
21	SUNDAY												
22	7:00	1:00					2:30	5:30					9
23							2:30	5:30					3
24	10:00	1:00					2:30	5:30					6
25							2:30	5:30					3
26													
27	SATURDAY												
28	SUNDAY												
29	7:00	1:00					2:30	5:30					9
30	HOLIDAY												
GRAND TOTAL													75

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

Signature of Part-time Instructor

ANGELITA L. PARADERO
Printed Name and Signature of Dept. Head