

OFFICE OF THE HEAD OF RECRUITMENT, SELECTION, PLACEMENT AND PERSONNEL RECORDS

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: 565-0600 local 563-7323 Email Address: preo@vsu.edu.ph Website: www.vsu.edu.ph

DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: NINA MAE F. CAMANDONA For the Month of: DECEMBER Department: DLABS Year: 2021

Day	AM						PM						Daily	
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	Total (hours)	
1	7:00	12:00					1:00	5:00					9	
2	7:00	12:00			•		1:00	5:00			•		9	
3	7:30	12:00			•		1:00	5:00					8.5	
4	CATURDAY AND CUNDAY													
5	SATURDAY AND SUNDAY													
6	7:30	12:00					1:00	5:00					8.5	
7	7:30	12:00					1:00	5:00					8.5	
8	HOLIDAY													
9	7:00	12:00					1:00	5:00					9	
10	7:00	12:00					1:00	5:00					9	
11 12	SATURDAY AND SUNDAY													
13	7:00	12:00					1:00	5:00					9	
14	7:00	12:00					1:00	5:00					9	
15	9:00	12:00						L	Memo∧	lo. 132 se	ries of 21	[021)	3	
16	9:00 12:00 SUSPENDED (OP Memo No. 132 series of 2021) SUSPENDED (OP Memo No. 132 series of 2021)												3	
17	SUSPENDED (OF Memo No. 133 series of 2021)													
18	·													
19	SATURDAY AND SUNDAY													
20	8:00	12:00					1:00	5:00					8	
21	8:00	12:00					1:00	5:00					8	
22	7:00	12:00					1:00	5:00					9	
23	7:00	12:00					1:00	5:00					9	
24	7:00	12:00					1:00	5:00					9	
25														
26														
27														
28														
29														
30														
31														
GRAND TOTAL													125.5	
I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of performed made daily at the time of arrival(s) and departure(s).											s of work			
		·						(-/	1		. /			
								JETT C. QUEBEC, Ph. D.						
Signature of Part-time Instructor								Printed Name and Signature of Dept. Head						