



VISAYAS
STATE UNIVERSITY



**INSTITUTE FOR STRATEGIC
RESEARCH AND
DEVELOPMENT STUDIES**

Visayas State University
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0042

UNIVERSITY CLEARANCE
(for Faculty and Staff)

Name: **SALOMA B. GISULGA** Position: **Science Research Specialist** Signature: *[Signature]*

Address and Mobile Number: **Pangasugan, Baybay City** **0928-249-1840**

Dept./Office: **BIDANI, ISRDS, VSU** Last Day of Service in VSU: **January 15, 2025**

Purpose: ☐ Resignation ☒ Retirement ☐ Transfer ☐ Study Leave ☐ Others _____

Reason, if resignation: _____

Effective Date: **January 16, 2025**

Cleared of work-related accountabilities:

[Signature]
LILIAN B. NUÑEZ
Director, ISRDS

The above-named faculty/staff is cleared of money, property and other responsibilities from units under VSU, Visca, Baybay City, Leyte.

Name of Office

Name of Authorized
Official

Signature

Date Signed

VP Administrative and Finance
(includes units under VPPRGAS)

[Signature]
ELWIN JAY V. YU

[Signature]

01/16/2025

VP Research, Extension &
Innovation

SANTIAGO T. PEÑA JR.

[Signature]

1/9/2024

VP Academic Affairs
(includes offices under VP for Student
Affairs and Services)

ROTACIO S. GRAVOSO

[Signature]

01/20/2024

Approved:

PROSE IVY G. YEPES

University President

Date: _____

*Note: Faculty/staff who is retiring, being separated from the service, transferring to another agency, or go on leave of absence for thirty (30) days or more is required to process this clearance in five (5) copies. This clearance should be duly accomplished only within a month prior to retirement/resignation/separation/ from the service before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, submit all copies to the Recruitment, Selection, Placement and Personnel Records Office (RSPPRO). Processing of clearance certificate shall follow the order of number indicated.