

DAILY TIME RECORD

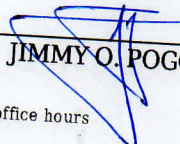
POGOSA, JIMMY O.
(NAME)

For the month of
February 1 - 28, 2022


Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-TUE	HOLIDAY					
2-WED	OFFICIAL TRAVEL TO MAASIN					Holiday
3-THU	7:40	12:05	12:48	5:25		
4-FRI	7:45	12:10	12:50	5:30		
5-SAT						
6-SUN						Off
7-MON	7:55	12:10	12:48	5:20		Off
8-TUE	7:40	12:15	12:55	5:15		
9-WED	7:50	12:08	12:50	5:20		
10-THU	7:45	12:13	12:58	5:25		
11-FRI	7:50	12:14	12:55	5:35		
12-SAT						
13-SUN						Off
14-MON	7:50	12:10	12:53	5:30		Off
15-TUE	7:39	12:10	12:58	5:25		
16-WED	7:57	12:05	12:47	5:20		
17-THU	7:58	12:10	12:50	5:20		
18-FRI	7:45	12:08	12:53	5:15		
19-SAT						
20-SUN						Off
21-MON	7:50	12:06	12:52	5:30		Off
22-TUE	7:45	12:03	12:45	5:25		
23-WED	7:35	12:09	12:50	5:35		
24-THU	OFFICIAL TRAVEL TO KANANGA, LEYTE					
25-FRI	HOLIDAY					
26-SAT	OFFICIAL TRAVEL TO SO. LEYTE					Holiday
27-SUN						Off
28-MON	7:40	12:10	12:55	5:20		Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


JIMMY O. POGOSA

VERIFIED as to prescribed office hours


ELIZA D. ESPINOSA

Department Head
Institute of Tropical Ecology & Envi. Mgmt.