

## PERSONNEL RECORDS AND PERFORMANCE EVALUATION OFFCE

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: +63 053 563 7323 Email Address: prpeo@vsu.edu.ph Website: www.vsu.edu.ph

## DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: DIANNE M. DALIN-AS

For the Month of: April 1-30

Department: Dept. of Business and Management

Year: 2022

Da y	AM						PM						Daily
	AR R	DEP	ARR	DE P	AR R	DEP	ARR	DEP	ARR	DEP	ARR	DEP	Total (hours
1	8:00											5:00	8
2	SATURDAY												
3	SUNDAY												
4	7:00											5:00	9
5	8:00											5:00	8
6							1:00					5:00	4
7	8:00											5:00	8
8	8:00											5:00	8
9	SATURDAY												
10	SUNDAY												
11	8:00											5:00	8
12	CLASS SUSPENSION												
13	CLASS SUSPENSION												
14	MAUNDY THURSDAY												
15	GOOD FRIDAY												
16	SATURDAY												
17	SUNDAY												
18	7:00											5:00	9
19	8:00											5:00	8
20							1:00					5:00	4
21	8:00											5:00	8
22	8:00									,		5:00	8
23		<u> </u>										3.00	
24													
25	7:00											5:00	9
26	8:00											5:00	8
27							3:00					5:00	2
28	8:00								•			5:00	8
29	8:00											5:00	8
30						SATU	RDAY					3.00	0
						571101				GE	AND T	OTAL	125
IH	FRERY	CERTIF	Y on m	/ hono	r that th	he ahove	e record	ie a tru	o and a	arrost r	Onort or	thehe	

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

Sive

BERT C. PEÑALOSA

Signature of Part-time Instructor

Printed Name and Signature of Dept. Head