



APPLICATION FOR LEAVE OF ABSENCE

Student No.	Last Name	First Name	Middle Name	Course & Year
21-1-00540	Empron	Mark Winford	Pimentel	BSEcon-1

February 05, 2022
Date

DR. MOISES NEIL V. SERIÑO

Dean, College of Management and Economics
Visayas State University
Visca, Baybay City, Leyte

Sir / Madam:

I would like to apply for leave of absence effective 02/05/22 until the end of 2nd semester, SY 2021-2022 for the following reason(s) I cannot afford to pursue my college because I don't have enough financial support to have internet access. Also, it is very hard for me since my father doesn't have a stable source of income and my mother is sick. Right now, I need to earn to support and sustain our daily needs.


Signature of Student

For currently enrolled students only:

For a leave of absence to be availed of during the final term of the semester, professors concerned are required to indicate the class standing of the student whether "Passing" or "Failing" at the time of application for leave.

Subject	Class Standing	Inst./Prof. Signature
ITec 11		J. P. Vitualla
Math 13n		E. CASINILLO
Mgmt 121 lec	Passing	J. B. AGUINALDO
Mgmt 121 lab	Passing	J. B. AGUINALDO
ScSc 11n		J. M. DIAO
ScSc 12n		G. GONZALES

Subject	Class Standing	Inst./Prof. Signature
PhEd 11n		E. LECCIONES
NSTP 11c		E. TAPAYAN

Recommending Approval:

MARIA HAZEL I. BELLEZAS

Department Head

Date: _____

Approved:

MOISES NEIL V. SERINO

College Dean

Date: _____

Noted:

MANOLO B. LORETO JR.

Dean of Students

Date: _____

Distribution: 1 Registrar, 1 Dean of Students, 1 College Dean, 1 Parents/Guardian, 1 Student

Vision:

Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

Page 1 of 1

FM-REG-04

v1 06-30-2020

No.