

## OFFICE OF THE HEAD OF RECRUITMENT, SELECTION, PLACEMENT AND PERSONNEL RECORDS

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: 565-0600 local 563-7323 Email Address: <a href="mailto:preeo@vsu.edu.ph">preeo@vsu.edu.ph</a> Website: www.vsu.edu.ph

### DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: ESCOTOTO, ANGELA R

For the Month of: DELEMBER

Department: Aukonom7 Year: 2021

Day	AM						PM					Daily	
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	Total (hours)
1	7-30	12:00			- Andrews		1:00	5:00					8:70
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31					a Adam i			Appropriate (appropriate appropriate appro					
										OF	T CHAAC	OTAL	122:20

GRAND TOTAL 127:25

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

Signature of Part-time Instructor

Printed Name and Signature

Printed Name and Signature of Dept. Head

CHURSAN





# **DEPARTMENT OF AGRONOMY**

DASS Building, Visayas State University Visca, Baybay City, Leyte PHILIPPINES 6521-A Phone: +63 053 563 7636

Email: agronomy@vsu.edu.ph Website: www.vsu.edu.ph

#### ACCOMPLISHMENT REPORT

## December 1-24, 2021

- 1. Prepared a PowerPoint presentations for lecture classes
- 2. Conducted virtual meetings for CpSc 21 and AgSc 13 classes via google meet
- 3. Uploaded instructional materials in VSU E-Learning Portal
- 4. Learning tasks, assessments and exams of the students were checked and recorded.
- 5. Submitted midterm grades in the cumulus
- 6. Final exams were posted in VSUEE.
- 7. Attended monthly meeting in the department
- 8. Accomplished other tasks assigned by department head

Submitted By:

Recommending Approval

ULYSSES A. CAGASAN Head, Department of Agronomy

Approved

VICTOR B. ASIO Dean, CAFS



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