





DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: MARY ABEGAIL R. MORILLA
Department: DLABS

For the Month of: NOVEMBER
Year: 2021

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1	HOLIDAY (ALL SAINT'S DAY)												
2							1:00	2:00					1
3							1:00	2:00					1
4							1:00	2:00					1
5							1:00	2:00					1
6	SATURDAY & SUNDAY												
7	HOLIDAY (YOLANDA COMMEMORATION)												
8													1
9	WORK-FROM-HOME												1
10													1
11													2
12	SATURDAY & SUNDAY												
13	COLLEGE (COMM 11/HUMN 11)												
14							1:00	2:00					1
15							1:00	2:00					1
16	WORK-FROM-HOME												1
17							1:00	2:00					1
18	SATURDAY & SUNDAY												
19	COLLEGE (COMM 11/HUMN 11)												
20							1:00	2:00					1
21							1:00	2:00					1
22							1:00	2:00					1
23							1:00	2:00					1
24							1:00	2:00					1
25							1:00	2:00					1
26							1:00	2:00					1
27	SATURDAY & SUNDAY												
28	COLLEGE (COMM 11/HUMN 11)												
29	HOLIDAY (BONIFACIO DAY)												
30													
GRAND TOTAL												17	
I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).													
 Signature of Part-time Instructor						 JETT C. QUEBEC Printed Name and Signature of Dept. Head							