



October 3, 2023

Mr. Joy A. Bellen
Head, NSTP
Visayas State University
Visca, Baybay City

Dear Sir:


Our BSEcon Program major in Business Economics will undergo COPC Certification. Currently, we are in the process of compiling/gathering the needed documents. In this regard, we would like to request the following documents from your office as shown below:

1. Updated NSTP Coordinator PDS and CV
2. PRC ID, Diploma and Certificates
3. NSTP Programs or Activities

Rest assured that these documents will solely be used for the intended purpose.

Thank you very much for your favorable approval to this request.

Very truly yours,


ZYRA MAY H. CENTINO
Head, DoEcon