



July 12, 2022

Dr. Suzette B. Lina

Head, Department of Soil Science (DSS)

Visayas State University

Visca, Baybay City, Leyte

Dear *Dr. Lina*,

This is to request the services of **Dr. Dee-Jay M. Lumanao** as Affiliate Faculty of the Institute of Tropical Ecology and Environmental Management (ITEEM) for the School Year 2022–2023. As affiliate faculty, Dr. Lumanao is requested to perform the following responsibilities with appropriate workload unit equivalent:

1. Handle the BSES subject Envi 112 (Environmental Geomorphology and Geography);
2. Serve as Undergraduate Thesis (Envi 200)/Adviser/SRC Chairman/Member.

Thank you very much for your favorable action and support.

Very truly yours,

ELIZA D. ESPINOSA
Director

Conformé:

DEE-JAY M. LUMANAO
Assistant Professor, DSS

Approved:

SUZETTE B. LINA
Head, DSS

c.c. **Lumanao DJM** | DSS | OVPAA | ITEEM