

## OFFICE OF THE HEAD OF RECORDS AND ARCHIVES

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## REQUEST FOR INFORMATION/RECORD

Date: 5/16/2022
Name of Requestor: _ERIC B. SOPA
Address: BRGY KABALASAN BAYBAY
Contact Number: 09556243305 E-mail address: er/c.sopa@vsu.edu-
Proof of Identity: DRIVERS LICENSE ID No.: H12-08-000627
Requested Information:
MY B.I.R CONTRIBUTION AS JOB ORDER
No. of copies:/
Reason & intended use of requested information/document
TO BE CLOSED SINCE I AM ALREADY A  REGULAR EMPLOYEE
pd/
ERIC B. SOPA
Name & Signature of Requestor/Representative
Action on the request:
Approved:
RYSAN C. GUINOCOR  Director, ODAS and FOI Decision Maker
Evidence of payment: OR No. 06/2487 Date: 5/12/22 Amount: 10/
Disapproved:
RYSAN C. GUINOCOR  Director, ODAS and FOI Decision Maker
Briodor, Obrio and For Booldon Market
Remarks/reason for disapproval: