



## ICTMC JOB REQUEST FORM

<i>Filled in by the requesting party</i>		<i>Filled in by ICTMC</i>	
<b>Date filed</b> : December 7, 2021 <b>Dept./Office/Agency</b> : Institute of Human Kinetics <b>Requesting Party</b> : <span style="display: block; text-align: right; font-size: small;">(Name and Signature)</span>	<b>Date received</b> : _____ <b>Received by</b> : _____ <span style="display: block; text-align: right; font-size: small;">(Name and Signature)</span>		
<b>Requesting Dept. Head</b> : <u>CHARIS B. LIMBO</u> <span style="display: block; text-align: right; font-size: small;">(Name and Signature)</span>	<b>Designation/Position</b> : _____		
<i>Please check and specify the nature of Job Request</i>			
<input type="checkbox"/> LAN/Internet		<input type="checkbox"/> Computer	
<input type="checkbox"/> System/Account Problem		<input type="checkbox"/> Peripherals (please specify) _____	
<input type="checkbox"/> Mobile/PC Registration (MAC)		<input type="checkbox"/> Others (please specify) _____	
<b>Accessories Included</b>		<b>Problem(s)</b>	
		Additional LAN Connection at the Office of Prof. Vicente B. Antipaso	
<b>Parts/Materials/Supplies needed</b>		<b>Specifications &amp; Quantity/Units</b>	
<b>Technical Remarks:</b>			

<b>Inspected by:</b> _____ ICTMC Technician Date Signed: _____	<b>Approved by:</b> <u>SEAN O. VILLAGONZALO</u> ICTMC Head Date Signed: _____	<b>Claimed by:</b> _____ Name and Signature Date Claimed: _____
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**Vision:** A globally competitive university for science, technology, and environmental conservation.  
**Mission:** Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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 v1 09-22-2020  
 No.



## ICTMC COMMENTS & SUGGESTION FORM

<i>Filled in by the requesting party</i>	
<b>Service Satisfaction</b>  <input type="checkbox"/> 1. Not Satisfied <input type="checkbox"/> 2. Slightly Satisfied <input type="checkbox"/> 3. Moderately Satisfied <input type="checkbox"/> 4. Very Satisfied <input type="checkbox"/> 5. Extremely Satisfied	<b>Comments/Suggestions:</b>      <div style="text-align: right; margin-top: 20px;">         _____          Name and Signature       </div>

**Vision:** A globally competitive university for science, technology, and environmental conservation.  
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**FM-UCC-02**  
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