



**VISAYAS**  
STATE UNIVERSITY

INSTITUTE FOR  
**STRATEGIC RESEARCH  
AND DEVELOPMENT  
STUDIES**

June 20, 2024

**Dr. Prose Ivy G. Yepes**  
President, VSU  
Baybay City, Leyte

Dear **President Yepes**:

Greetings!

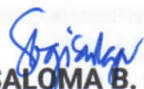
I would like to inform your good office of my intent to retire from government service effective January 1, 2025. I have been working under BIDANI, an institutionalized extension program of this university. It was my great opportunity to receive one of the 8 Plantilla positions as a Science Research Specialist after the institutionalization of the program.

Serving this university for 25 years has been a great honor and privilege, I have had the opportunity to work with dedicated colleagues and mentors for whom I am grateful for the support and guidance I have received. After much consideration and assessment of my age and eligibility for the demands of my position, I have concluded that it's time for me to transition into the next phase of my life. Major advances in technology and modern communications call for a vigorously apt and active response which due to my age I may now deem to fall short. I look forward to starting a new chapter in my life spending more time with my family and pursuing personal interests.

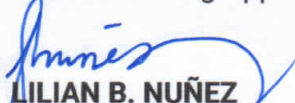
I am committed to ensuring a smooth transition as I prepare to leave my position. I will cherish the memories and friendships that I have made throughout this career. May VSU continue the partnership with the other Local Government Units for good local governance as I did in the City of Baybay.

May this request merit your favorable response. Thank you very much.

Sincerely,

  
**SALOMA B. GISULGA**  
Science Research Specialist I

Recommending Approval:

  
**LILIAN B. NUÑEZ**  
CME Dean, Director ISRDS and  
VSU-BIDANI Program Leader

Approved:

**PROSE IVY G. YEPES**  
University President



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