



December 28, 2021

DR. EDGARDO E. TULIN

President
Visayas State University

Dear **Dr. Tulin**:

This is to recommend **Mr. Junito A. Panonce** as Officer-in-Charge of Office of the Head of Admission (OHA) on January 3-5, 2022. I will be on leave on the said dates.

He is authorized to discharge the functions of the office in addition to his official duties and responsibilities.

Hoping for your kind approval.

Very truly yours,


NANCY V. DUMAGUING
Head, Admissions Office

Conforme:


JUNITO A. PANONCE
Head, Student Scholarship Grants and Awards

Approved:

EDGARDO E. TULIN
President