

# **DAILY TIME RECORD** **ONGY, HONEYLENE V.** (NAME)

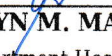
For the month of  
**October 1 - 31, 2021**  
Official hours for arrival and departure  
**8:00AM - 5:00PM**

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-FRI	8:04	12:00	1:00	5:05		Absent
2-SAT			1:00	5:00		Off
3-SUN	Sunday					Off
4-MON	WFH					Absent
5-TUE	WFH					Absent
6-WED	WFH					Absent
7-THU	WFH					Absent
8-FRI	WFH					Absent
9-SAT			1:00	5:00		Off
10-SUN	Sunday					Off
11-MON	WFH					Absent
12-TUE	WFH					Absent
13-WED	WFH					Absent
14-THU	WFH					Absent
15-FRI	WFH					Absent
16-SAT			1:00	5:00		Off
17-SUN	Sunday					Off
18-MON	8:44	12:00	1:00	5:10		Absent
19-TUE	8:52	12:00	1:00	5:15		Absent
20-WED	Holiday					Holiday
21-THU	8:56	12:00	1:00	5:06		Absent
22-FRI	8:26	12:00	1:00	5:15		Absent
23-SAT			1:00	5:00		Off
24-SUN	Sunday					Off
25-MON	9:23	12:00	1:00	5:20		Absent
26-TUE	8:00	12:00	1:00	5:02		Absent
27-WED	8:00	12:00	1:00	5:05		Absent
28-THU	8:23	12:00	1:00	5:05		Absent
29-FRI	8:19	12:00	1:00	5:17		Absent
30-SAT	Saturday					Off
31-SUN	Sunday					Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
**HONEYLENE V. ONGY**

VERIFIED as to prescribed office hours

  
**ANALYN M. MAZO**  
Department Head  
Department of Biological Sciences

# **DAILY TIME RECORD** **ONGY, HONEYLENE V.** (NAME)

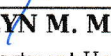
For the month of  
**October 1 - 31, 2021**  
Official hours for arrival and departure  
**8:00AM - 5:00PM**

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-FRI	8:04	12:00	1:00	5:05		Absent
2-SAT			1:00	5:00		Off
3-SUN	Sunday					Off
4-MON	WFH					Absent
5-TUE	WFH					Absent
6-WED	WFH					Absent
7-THU	WFH					Absent
8-FRI	WFH					Absent
9-SAT			1:00	5:00		Off
10-SUN	Sunday					Off
11-MON	WFH					Absent
12-TUE	WFH					Absent
13-WED	WFH					Absent
14-THU	WFH					Absent
15-FRI	WFH					Absent
16-SAT			1:00	5:00		Off
17-SUN	Sunday					Off
18-MON	8:44	12:00	1:00	5:10		Absent
19-TUE	8:52	12:00	1:00	5:15		Absent
20-WED	Holiday					Holiday
21-THU	8:56	12:00	1:00	5:06		Absent
22-FRI	8:26	12:00	1:00	5:15		Absent
23-SAT			1:00	5:00		Off
24-SUN	Sunday					Off
25-MON	9:23	12:00	1:00	5:20		Absent
26-TUE	8:00	12:00	1:00	5:02		Absent
27-WED	8:00	12:00	1:00	5:05		Absent
28-THU	8:23	12:00	1:00	5:05		Absent
29-FRI	8:19	12:00	1:00	5:17		Absent
30-SAT	Saturday					Off
31-SUN	Sunday					Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
**HONEYLENE V. ONGY**

VERIFIED as to prescribed office hours

  
**ANALYN M. MAZO**  
Department Head  
Department of Biological Sciences