



**REQUEST FOR INFORMATION/RECORD**

Date: JANUARY 18, 2022

Name of Requestor: DIANA T. MONTES  
Address: 718 M.L. GUEZON ST., COR. M.H. DEL PILAR ST., ZONE B, BAYBAY CITY, LEYTE  
Contact Number: 09311602504-SUN / 09062628454 E-mail address: stephenmontes012345@gmail.com  
Proof of Identity: CSC ELIGIBILITY CARD ID No.: 2008151003841801  
Requested Information: SERVICE RECORD 2021  
PERFORMANCE RATING 2021

No. of copies: 3 copies each

Reason & intended use of requested information/document

personal use

*Diana Montes*

Signature of Requestor/Representative

**Action on the request:**

Approved:

**RYSAN C. GUINOCOR**

Director, ODAS and FOI Decision Maker

Evidence of payment: OR No. 0606345 Date: 18 Jan. 2022 Amount: ₱60

Disapproved:

**RYSAN C. GUINOCOR**

Director, ODAS and FOI Decision Maker

Remarks/reason for disapproval: