

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
Visca, Baybay City, Leyte

NOTICE TO PROCEED

23 December 2021

MR. MANUEL A. CHUA  
President and General Manager  
Ormoc Mac Mercury Hardware and Allied Services, Inc.  
No. 23 Aviles St.  
Ormoc City, Leyte

Dear Mr. Chua:

The attached Contract Agreement having been approved, notice is hereby given to **Ormoc Mac Mercury Hardware and Allied Services, Inc.** that work may commence on the **Supply and Delivery of Construction and Electrical Supplies and Materials for VSU Isabel**, effective after receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **VISAYAS STATE UNIVERSITY**.

Very truly yours,

**EDGARDO E. TULIN**  
President

I acknowledge receipt of this Notice on \_\_\_\_\_

Name of Bidder/Representative: \_\_\_\_\_

Signature: \_\_\_\_\_