



July 28, 2022

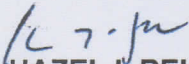
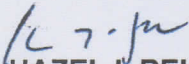
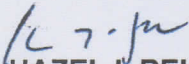
Date

**REQUEST TO RENDER OVERTIME**

**The President**

**Thru: The Vice President for Administration and Finance**

This is to request for overtime of the following personnel:

Name of Employee(s)	Date(s)	Job(s) to be Accomplished per Employee		
Anelito C. Pernito	July 30 & 31, 2022	• Grass cutting/mowing around the Dept. of Economics surroundings.		
Carlito O. Suganob	July 30 & 31, 2022	• Grass cutting/mowing around the Dept. of Economics surroundings.		
<table><tr><td><div>Requested by:</div><div></div><div><b>MARIA HAZEL I. BELLEZAS</b></div><div>Name</div><div>Department Head</div><div>Position</div><div>Department of Economics</div><div>Office</div></td><td><div>Approved by:</div><div><input type="checkbox"/> with pay      <input type="checkbox"/> without pay</div><div><b>DANIEL LESLIE TAN</b></div><div>Vice President for Administration and Finance</div></td></tr></table>			<div>Requested by:</div> <div></div> <div><b>MARIA HAZEL I. BELLEZAS</b></div> <div>Name</div> <div>Department Head</div> <div>Position</div> <div>Department of Economics</div> <div>Office</div>	<div>Approved by:</div> <div><input type="checkbox"/> with pay      <input type="checkbox"/> without pay</div> <div><b>DANIEL LESLIE TAN</b></div> <div>Vice President for Administration and Finance</div>
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