

VISAYAS STATE UNIVERSITY

Visca, Baybay, Leyte

INTERNAL CLEARANCE**THE DEAN**

College of Arts & Sciences
Visayas State University
Visca, Baybay, Leyte

Sir/Madam:

THIS IS TO CERTIFY that MA. CHRISTINE IBAY is cleared
of all accountabilities/responsibilities.

Purpose:

Training [] Summer vacation [] Sick leave []
Maternity leave [] Study leave [] Retirement []
Others: _____

Signature/Date

DR. JETT C. QUEBEC, HEAD, DLABS
MS. MAY ANN E. PALEN, DEPSTAT
DR. ANALYN M. MAZO, HEAD, DBS
DR. ELIZABETH S. QUEVEDO, HEAD, DoPAC
DR. EUSEBIO R. LINA, JR., HEAD, DMR
MS. KYZA MAE M. RAMONEDA, Biotech
DR. REV RHIZZA AURE, HEAD, DPhys

Approved:

MA. THERESA P. LORETO
CAS, Dean

VP Administrative and Finance
(includes units under VPPRGAS)

VP Research, Extension & Innovation

VP Academic Affairs
(includes offices under VP for Student
Affairs and Services)

Approved:

**OFFICE OF THE HEAD OF RECRUITMENT,
SELECTION, PLACEMENT AND
PERSONNEL RECORDS**

Visca Baybay City, Leyte 6521-A, Philippines
Phone/Fax: 565-0600 local 563-7323
Email Address: prpeo@vsu.edu.ph
Website: www.vsu.edu.ph

CLEARANCE

(and Staff)

E INSTRUCTOR

Signature: _____

CITY, LEYTE 0916 648 5166

Last Day of Service in VSU: 01/28/2022fer [] Study Leave [/] Others CONTRACT ENDED

leared of work-related accountabilities:

ame and signature of Department /Unit Head

and other responsibilities from units under VSU, Visca,

Authorized
ial

Signature

Date Signed

DANIEL LESLIE S. TANMA. JULIET C. CENIZABEATRIZ S. DELONTAS

University President

Date: _____

***Note:** Faculty/staff who is retiring, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies. This clearance should be duly accomplished only within a month prior to retirement/resignation/separation/ from the service before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, submit all copies to the Office of the Head of Recruitment, Selection, Placement and Personnel Records (OHRSPPR). Processing of clearance certificate shall follow the order of number indicated.

Vision: A globally competitive university for science, technology, and environmental conservation.
Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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