



NATIONAL ABACA RESEARCH CENTER

Visayas State University (VSU) Visca, Baybay City, Leyte 6521 Philippines Phone: 053-525-0140—1058 Mobile # 09173108072 Email: narc@vsu.edu.ph

February 2, 2023

Mrs. Marwen Castañeda Registrar, Visayas State University Visca, Baybay City, Leyte

Dear Mrs. Castañeda:

Submitting herewith, a copy for the list of my students which incurred an INC grade for the 1st Sem. (C047 and C146) and 2nd Sem. (C004) of SY 2020-2021, respectively. Since it is more than a year already and they did not comply the needed reports and other outputs, thus they were given automatically a grade 5.00.

Thank you.

Very truly yours,

Romel B. Armecin Professor/Lecturer