

# VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

Tracking No.:

## PURCHASE ORDER

Supplier :	<b>FLORIST FLOWERSHOP</b>	P.O No:	PO-STF-MOOE-2024-08-0582		
Address :	Baybay City, Leyte	Date:	2-Aug-24		
TIN:		PR No:	2024-07-30-00001-D (RC)		
		Mode of Procurement: NP-SVP			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: VSU-Main Campus, Visca, Baybay City, Leyte			Delivery Term: FOB - VSU Main Campus		
Date of Delivery: Within 30 calendar days upon receipt of P.O.			Payment Term: As per cost of items delivered		
Item No.	Description	Unit	QTY	Unit Cost	Amount
1	Drapes rental, (Alpha geena cloth, white)	rolls	10	1,000.00	10,000.00
	<b>Purpose:</b> For the conduct of the 71st Commencement Exercises on August 6-7, 2024.				
	<b>Intended: OVPA (R.S. Gravoso)</b>				
TOTAL:					10,000.00
Total Amount in Words: TEN THOUSAND PESOS ONLY					
Very truly yours,  Conforme: _____ Supplier's signature Over Printed Name  _____ Date					
PROSE IVY G. YEPES President					
Fund Cluster: _____		ORS/BURS No. : _____			
Funds Available _____		Date of ORS/BURS: _____			
_____ <b>NICK FREDDY R. BELLO</b> Head, Accounting Division		Amount: _____			