



**VISAYAS**  
STATE UNIVERSITY

## ECO-FARM AND RESOURCE MANAGEMENT INSTITUTE

April 5, 2024

**Dr. Beatriz S. Belonias**

Vice President for Academic Affairs  
Visayas State University  
Visca, Baybay City, Leyte

Dear **Dr. Belonias**:

Please be informed that I am authorizing Mr. Malvin B. Datan, a regular faculty member of the Department of Horticulture, to take charge of my class records and to accommodate queries from my students regarding completion of grades and other academic concerns. This is in view of my resignation effective February 29, 2024.

Rest assured that the physical copies of students' basic academic records of all the subjects I handled have been turned over and received by Mr. Malvin B. Datan.

Very truly yours:

  
**DHENBER C. LUSANTA**

Certified received the documents as stated:

**MALVIN B. DATAN**

Instructor 1

Recommending Approval:

**ROSARIO A. SALAS**

Department Head

**VICTOR B. ASIO**

College Dean

APPROVED:

**BEATRIZ S. BELONIAS**

Vice President for Academic Affairs



**ECO-FARM AND RESOURCE MANAGEMENT  
INSTITUTE**

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