



January 6, 2022

Dr. EDGARDO E. TULIN

President

Visayas State University

Visca Baybay City, Leyte

Through: **MANOLO B. LORETO, Jr.**
Dean of Students

Dear Dr. Tulin:

Good day to you!

I am Mike Eleazar C. Devocion, taking up Bachelor of Science in Geodetic Engineering. I am humbly writing this letter to appeal for readmission to Visayas State University. I stopped attending from school during my second year (2nd semester 2020 - 2021) because I have found difficulties in coping up with the new mode of learning. I live in mountainous area where the availability of internet is not stable which hinders me to attend online classes for majority of my subjects and gain no knowledge at all on our lessons. I admit that I felt pressured and I was afraid that I might just end up getting a failing grades or be dropped from the subject, and so I decided to stop attending without even asking for any advice. Moreover, I was not able to file the leave of absence because I really have no idea before.

Hence, for the 2nd semester 2021 - 2022 I would like to apply for readmission. If admitted I promise to continue and do my best in my studies even in difficult times and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College to which I am enrolled.

Respectfully yours,

MIKE/ELEAZAR C. DEVOCION

Name and Signature of the Student

EDWIN A. DEVOCION

Name and Signature of Parent/Guardian

Approved for the President:

MANOLO B. LORETO, Jr.

Dean of Students



READMISSION FORM

Student No.	Last Name	First Name	Middle Name	Course & Year
19-1-01565	DEVOCION	MIKE ELEAZAR	CAHIGUS	BSGE – 2

January 6, 2022

Dr. JANNET C. BENCURE


Dean, College of Engineering and Technology
Visayas State University
Visca, Baybay, Leyte

Sir / Madam:

I would like to apply for readmission effective **2nd semester 2021 - 2022**. My last attendance from this University was **1st semester 2020 - 2021**. I was out of school for **two (2)** semesters because of the following reason(s): I have found difficulties in coping up with the new mode of learning because I live in mountainous area where the availability of internet is not stable which hinders me to attend online classes for majority of my subjects. Also, I felt pressured and was afraid that I might just end up getting a failing grades or be dropped from the subject.

If admitted I promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College to which I am enrolled.

Recommending Approval:


MANOLO B. LORETO, Jr.
Dean of Students


Signature of Student

Dr. JANNET C. BENCURE
Department Head

Approved:

Dr. JANNET C. BENCURE
College Dean

Certified no financial accountability:

QUEEN-EVER Y. ATUPAN
Cashier

Recorded:

MARWEN A. CASTAÑEDA
University Registrar

Distribution of copies: 1 Cashier, 1 Registrar, 1 Dean, 1 Dept. Head, 1 Admissions Office

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.