DAILY TIME RECORD

J-ANNIE G. EBIT	
 Name	

_ DECEMBER For the month of____ Official hours for arrival and departure

2021 Regular days_ Saturdays _

D	A.	M.	P.	M.	UNDE	RTIME
Α	Arrival Depart- Arrival Depart-		Hrs.	Min.		
Υ		ure		ure		
1	7:50	12:00	12:30	5:00		
2	7:45	12:00	1:00	5:00		
3	7:43	12:00	1:00	5:00		
4		SATU	RDAY			
5		SUN	IDAY			
6	8:00	12:00	12:58	5:00		
7	8:00	12:00	1:00	5:00		
8	HOLIDA	Υ				
9	8:00	12:00	1:00	5:00		
10	8:00	12:00	1:00	5:00		
11			RDAY			
12		SUN	IDAY			
13	8:00	12:00	1:00	5:00		
14	8:20 12:00		12:45	5:00		
15	7:35 12:00		1:00	5:00		
16				to Typho		
17	Suspens	sion of W	ork due	to Typho	on	
18		SATU	RDAY			
19		SUN	IDAY			
20	8:00	12:00	WFH	WFH		
21	8:00	12:00	1:00	5:00		
	Calamity					
	Calamity					
24	Calamity	/ Leave				
25	Teacher	's Leave				
26	Teacher	's Leave				
	Teacher					
	Teacher					
	Teacher					
30	Teacher	's Leave				

I CERTIFY on my honor that the above is a true and correct reports of the hours of works performed, record of which was made daily at the time of arrival and departure from office.

Verified to the prescribed office
hours

TOTAL

JETT C. QUEBEC	
In-Charge	

Civil Seervice Form No. 45

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J-ANNIE G. EBIT

Name	
For the month of DECEMBER	2021
Official hours for arrival	Regular days
and departure	Saturdays

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5		SUN	IDAY				
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7	8:00	12:00	1:00	5:00			
8	HOLIDA	Y					
9	8:00	12:00	1:00	5:00			
10	8:00	12:00	1:00	5:00			
11			JRDAY				
12		SUN	IDAY				
13	8:00	12:00	1:00	5:00			
14	8:20	12:00	12:45	5:00			
15	7:35 12:00		1:00	5:00			
				Typhoon			
17	Suspens			Typhoon			
18			JRDAY				
19			IDAY				
20		12:00		WFH			
21	8:00	12:00	1:00	5:00			
22	,						
23	,						
24							
25							
26							
27							
-	Teacher						
	Teacher						
30	Teacher	's Leave					
				TOTAL			

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JETT C. QUEBEC	
In-Charge	