



December 10, 2021

**Prof. Alan B. Loreto**

Project In-charge

VSU, Visca, Baybay City, Leyte

**Dear Professor Loreto,**

Good day!

In respond to the General observation and opportunities for improvement made by the internal auditor last Sept. 27, 2021 during the Internal quality audit, we would like to ask the status of our CAO application for the Food Testing laboratory. This action is made due to the observation of our internal auditor on the non- functionality of the Food Testing Laboratory.

Anticipating for favorable response on this request. Thank you and more power.

Sincerely,

**LORINA A. GALVEZ**

Head, DFST

*Noted:*

**VICTOR B. ASIO**

Dean, CAFS