

**DAILY TIME RECORD FOR PART-TIME INSTRUCTORS**

Name: Junrey G. Goles

For the Month of: December

Department: DLABS

Year: 2021

Day	AM						PM						Daily Total (hours)						
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP							
1	9:00	12:00					1:00	5:30					7.5						
2	8:00	12:00					1:00	5:30					8.5						
3	8:00	12:00					1:00	5:00					8						
4	SAT																		
5	SUN																		
6	8:00	12:00					1:00	5:00					8						
7	7:00	12:00					1:00	5:00					9						
8	HOLIDAY																		
9	9:00	12:00					1:00	5:00					7						
10	8:00	12:00					1:00	5:00					8						
11	SAT																		
12	SUN																		
13	8:00	12:00					1:00	5:30					8.5						
14	9:00	12:00					1:00	5:30					7.5						
15	8:00	12:00					SUSPENDED												
16	SUSPENDED																		
17	<i>*Please see attached memo</i>																		
18	SAT																		
19	SUN																		
20	7:00	12:00					1:00	5:30					9.5						
21	7:00	12:00					1:00	5:30					9.5						
22	7:00	12:00					1:00	5:00					9						
23	7:00	12:00					1:00	5:00					9						
24	7:00	12:00					SUSPENDED FOR CHRISTMAS						5						
25																			
26																			
27																			
28																			
29																			
30																			
31																			
<b>GRAND TOTAL</b>													<b>118 hrs.</b>						
I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).																			
							JETT C. QUEBEC												
Signature of Part-time Instructor							Printed Name and Signature of Dept. Head												