



December 05, 2022

**Dr. Edgardo E. Tulin**  
President  
Visayas State University  
Visca, Baybay City, Leyte


Dear **Dr. Tulin**:

I would like to recommend **Dr. Dionesio M. Bañoc** to act as an Officer In-Charge of the Department of Agronomy on December 23 and 26, 2022 or until my return to office. On this date, I will be on leave.

As an OIC, **Dr. Bañoc** is authorized to discharge the duties and responsibilities of the Department Head, in addition to his regular tasks as Faculty.

  
**RUTH O. ESCASINAS**  
Head, DA

Conforme:

  
**DIONESIO M. BAÑOC**  
Assoc. Prof. IV

Recommending Approval:

**VICTOR B. ASIO**  
Dean, CAFS

**BEATRIZ S. BELONIAS**  
Vice President for Academic Affairs

Approved:

**EDGARDO E. TULIN**  
President