



### RECOMMENDATION TO ATTEND TRAININGS/WORKSHOPS/SEMINARS/CONVENTIONS/FORA/CONFERENCES

Date: 23 January 2023

Name of Faculty Recommended: **DANIEL C. LOR**

Position/Rank: Instructor I [ ] Permanent [ x ] Temporary [ ] Substitute

Designated Position: Faculty

College: College of Engineering and Technology

Department/Research Center/Institute: Department of Meteorology

Degree and Specialization: MS Meteorology (candidate)

Subjects/Courses Taught: ES 132; Mete 144; Mete 148 & Mete 149

Title of Conference/Seminar/Symposium: Trends and Best Practices in Research and Thesis Advising

Organizer/Host/Sponsor: Asian Society of Teachers for Research Inc. University of Cebu

Date and Venue: February 22-24, 2023; Castle Peak Hotel, Cebu City, Philippines.

Justification for recommending the faculty (*focus on relevance to present work*):

The participant will acquire invaluable knowledge as thesis adviser on the trends and best practices in teaching research

Date of Last Attendance to Training/Conference/Seminar: October 8 – 9, 2022

Financial Support Requested: [ ☒ ] Registration Fee of **P 5,500.00** [ ] Educational Tour/Official Time/  
[ ☒ ] Per Diem Approved Leave of Absence/  
[ ☒ ] Transportation Authority to Travel Only

Please attach tentative Itinerary of Travel

Purpose of Attendance: [ ] Present paper  
[ ☒ ] Attend only to learn, no paper to present  
[ ] Attend to learn and earn CPD points, no paper to present  
[ ] Attend training  
[ ] Invited as keynote/plenary speaker/resource person  
[ ] Others (specify) \_\_\_\_\_

***If presenting a paper: NA***

The paper is derived from:

[ ] **Research conducted by faculty recognized by OVPRE**

[ ] sole researcher

[ ] part of research team:

[ ] program leader [ ] project leader [ ] study leader

[ ] co-project leader [ ] co-study leader [ ] project staff

**Title of Project/Study:**

☐ **Thesis/Dissertation of the presenter**

☐ *PhD/EdD dissertation*

☐ *Master's thesis*

☐ *Undergraduate thesis*

**Title of Thesis/Dissertation:**

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☐ **Student thesis which is part of the faculty's research project recognized by OVPRE**

Title of research project of faculty-adviser:

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***If attending to earn CPD points***, is the conference or the organizers accredited to grant CPD points?

☐ Yes ☐ No

If yes, indicate name of accrediting agency/organization:

Recommended by:

**DEPARTMENT PERSONNEL COMMITTEE:**

**CHARLIE S. ANDAN**

Chairman

(Abstain)

**DANIEL C. LOR**

Member

**CHARLINDO S. TORRION**

Member

Endorsed by:

**JANNET C. BENCURE**

Dean, CET

Recommending Approval:

**BEATRIZ S. BELONIAS**

Chairman, VSFC-AS

Approved by:

**EDGARDO E. TULIN**

President

**Supporting Documents to be Attached** (*Please check column “Attached” of travel category*)

Supporting documents	OB to Present a Paper		Attendance to training		Attendance to Earn CPD Points, with paper to present		Attendance to Earn CPD Points, No paper to present		On Leave/ Educational Tour to Present a Paper	
	Required	Attached	Required	Attached	Required	Attached	Required	Attached	Required	Attached
1. Invitation letter/announcement	/		/		/		/	/	/	
2. Acceptance letter for paper presentation	/				/				/	
3. Abstract of paper to be presented	/				/				/	
4. CHED Endorsement, if held in the Philippines *	/		/		/		/	NA		
5. Information sheet/flyer/ bulletin containing description of the host/ organizer/sponsor	/		/		/		/	/	/	
6. Photocopy of Transmittal/Approval Sheet (if to present thesis or dissertation)	/				/				/	
7. Certification of Research Conducted from OVPRE	/				/				/	
8. Proof of Accreditation to Grant CPD Points					/		/	NA		
9. <a href="#">Arrangements</a> for Classes Missed (OVPI Form No. 12)	/		/		/		/	/	/	
10. <a href="#">CHED-IAS Form 15 Annex B_SUC Evaluation Form for the Necessity of FT for SUCs..xls</a> -IAS Form 15 Annex B_SUC Evaluation Form for the Necessity of FT for SUCs.(travel Abroad)	/		/							
11. <a href="#">Certificate</a> of Collegial Critiquing (present paper abroad)	/								/	
12. Itinerary of travel (if ask financial assistance)	/		/							

\*For events sponsored/organized by private organizations/societies