

BUDGET UTILIZATION REQUEST AND STATUS

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

No.: 02-206441-2022
Date: December 1, 2022
Fund: **STF**

Payee: **LEBANTE, Meralyn R.**
Office: VSU Main Campus
Address:

Responsibility Center	Particulars	MFO/PAP	UACS Code / Expenditure	Amount
	SALARY OF UNDERGRADUATE PART-TIME INSTRUCTORS SEPTEMBER 4 TO OCTOBER 28, 2022	301000000	50102100-01	21,684.00
Total				21,684.00

☒ **A** Certified: Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal

Signature: _____
Printed Name: **BEATRIZ S. BELONIAS**
Position: Vice President for Instruction

Date: _____

☒ **B** Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above

Signature: _____
Printed Name: **ALICIA M. FLORES**
Position: Admin. Officer III
Head, Budget Unit

Date: _____

☒ **C** STATUS OF OBLIGATION

Reference			Amount			
Date	Particulars	ORS/JEV/RCI/RADA No.	Obligation	Payment	Not Yet Due	Due and Demandable
12/01/22	SALARY OF UNDERGRADUATE PART-TIME INSTRUCTORS	02-206441-2022	21,684.00		21,684.00	
Totals			21,684.00		21,684.00	