

DAILY TIME RECORD
DAYONDON, RHEA ANGELIE F.
 (NAME)

For the month of
December 1 - 31, 2022
 Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-THU	7:49	12:06	12:33	5:02		8hrs
2-FRI	8:07	12:04	12:17	5:04	7mins	7hrs 53mins
3-SAT						Off
4-SUN						Off
5-MON	8:09	12:03	12:10	5:11	9mins	7hrs 51mins
6-TUE	7:57	12:04	12:16	5:02		8hrs
7-WED	7:48	12:02	12:08	5:00		8hrs
8-THU						Holiday
9-FRI	7:57	12:04	12:07	5:02		8hrs
10-SAT						Off
11-SUN						Off
12-MON	7:49	12:01	12:05	5:03		8hrs
13-TUE	8:02	12:01	12:04	5:03	2mins	7hrs 58mins
14-WED	7:50	12:12	12:16	5:11		8hrs
15-THU	8:01	12:01	12:03	5:11	1min	7hrs 59mins
16-FRI	8:03	12:01	12:03	5:59	3mins	7hrs 57mins
17-SAT						Off
18-SUN						Off
19-MON	7:54	12:01	12:08	5:03		8hrs
20-TUE	7:53	12:03	12:07	5:09		8hrs
21-WED	8:04	12:02	12:05	5:02	4mins	7hrs 56mins
22-THU	8:02	12:02	12:06	5:06	2mins	7hrs 58mins
23-FRI	7:54	12:04	12:07	5:00		8hrs
24-SAT						Off
25-SUN						Off
26-MON						Holiday
27-TUE	8:02	12:00	12:03	5:03	2mins	7hrs 58mins
28-WED						VL
29-THU						VL
30-FRI						Holiday
31-SAT						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


RHEA ANGELIE F. DAYONDON

VERIFIED as to prescribed office hours


LILIAN B. NUÑEZ
 Department Head
 Institute for Strategic Research & Development Studies

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