



March 30, 2022

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Tulin:

This is to recommend the appointment of **Dr. Nilda T. Amestoso** as Officer-in-Charge of the Department of Business and Management on March 30 -April 1, 2022. I will be on Work from Home.

As OIC, she is authorized to fully discharge the duties and responsibilities as department head on the above-mentioned date.

Thank you.

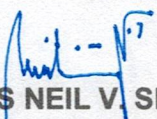
Very truly yours,


ANGELITA L. PARADERO
Head, DBM

Conforme:


NILDA T. AMESTOSO

Recommending Approval:


MOISES NEIL V. SERIO
Dean, CME

BEATRIZ S. BELONIAS
Vice Pres. for Academic Affairs

Approved:

EDGARDO E. TULIN
President