



January 12, 2022

DR. JANNET C. BENCURE

Dean

College of Engineering and Technology,
Visayas State University,
Visca, Baybay City, Leyte
6521

Dear **Dr. Bencure**:

Greetings!

Last August 2021, the Department of Physics was established as a new department of the Visayas State University and offered the first batch of BS Applied Physics students. As a new department, we still lack the facilities and equipment that may be used by our faculty and students in their instruction and research endeavors.

In line with this, we would like to request your office if some of our faculty and staff may be able to visit your laboratory facilities on January 20, 2022 (9:00 A. M.- 10:30 A. M.) so that we can address our concerns related to our laboratory facilities and equipment.

Anticipating your favorable response regarding our request.

Thank you very much.

Sincerely yours,

REV RHIZZA L. AURE
Head, DPhys

MA. THERESA P. LORETO
Dean, CAS