

DAILY TIME RECORD**LAMBERT, BABYLYN C.**

(NAME)

For the month of
May 1 - 31, 2025Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-THU						Holiday
2-FRI	7:12	12:20	12:21	6:01	12mins	7hrs 48mins
3-SAT						Off
4-SUN						Off
5-MON	7:43	12:02	12:44	5:26		8hrs
6-TUE	7:02	12:08	12:09	5:24	2mins	7hrs 58mins
7-WED	8:12	12:40	12:41	5:06	12mins	7hrs 48mins
8-THU	8:04	12:14	12:16	5:48	4mins	7hrs 56mins
9-FRI	6:26	12:16	12:18	5:54		8hrs
10-SAT						Off
11-SUN						Off
12-MON						Holiday
13-TUE	7:00	12:03	12:38	5:30		8hrs
14-WED	6:39	12:13	12:45	5:34		8hrs
15-THU	8:01	12:17	12:18	5:38	1min	7hrs 59mins
16-FRI	6:39	12:17	12:18	5:53		8hrs
17-SAT						Off
18-SUN						Off
19-MON	8:00	12:16	12:18	5:12		9hrs 10mins
20-TUE	7:03	12:19	12:22	5:43		10hrs 37mins
21-WED	7:45	12:18	12:19	5:15		9hrs 29mins
22-THU	7:47	12:31	12:38	5:52		9hrs 58mins
23-FRI	7:48	12:27	1:07	5:30		9hrs 2mins
24-SAT						Off
25-SUN						Off
26-MON	8:00	12:10	12:11	6:02		8hrs
27-TUE	8:00	12:31	12:32	5:30		8hrs
28-WED	8:04	12:20	12:22	5:21	4mins	7hrs 56mins
29-THU	8:06	12:22	12:23	7:23	6mins	7hrs 54mins
30-FRI						CDO
31-SAT						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

BABYLYN C. LAMBERT

VERIFIED as to prescribed office hours

LEMUEL S. PRECIADOSDepartment Head
Department of Economics

Philippines

UNIVERSITY

ity, Leyte

Stamp of Date of Receipt

FOR LEAVE

(First)	(Middle)
Babylyn	Carpio
	5. SALARY (Monthly)
essor III	

APPLICATION**6.b DETAILS OF LEAVE:**

In case of vacation/Special Privilege leave:

- ☐ Within the Philippines :
☐ Abroad (Pls. Specify) :

In case of Sick leave:

- ☐ In Hospital (Pls. Specify) :
☐ Out Patient (Pls. Specify) :

In case of Special Leave Benefits for Women:
(Specify Illness)

In case of Study leave:

- ☐ BAR/Board Examination Review
☐ Completion of Master's Degree
☐ Completion of Doctorate Degree
☐ Completion of PHD Degree

Other purpose:

- ☐ Monetization of Leave Credits
☐ Terminal Leave

6.d COMMUTATION☒ Requested ☐ Not Requested**LAMBERT, BABYLYN C.**

(Signature of Applicant)

ON APPLICATION**7.b RECOMMENDATION:**☒ For Approval☐ For Disapproval due to:**LEMUEL S. PRECIADOS**

Department of Economics

7.d DISAPPROVED due to:**YEPES**Signature)
Ident

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