



VISAYAS
STATE UNIVERSITY



OFFICE OF THE DEAN OF STUDENTS
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February 7, 2022
Date

Dr. EDGARDO E. TULIN
President
Visayas State University
Visca Baybay City, Leyte

Through: **MANOLO B. LORETO, Jr.**
Dean of Students

Dear Dr. Tulin:

Good day to you Sir!

I hope that this letter finds you well. It is respectfully stated that I, Aila Marie P. Pacturan, a BSME-1 student of you respective Visayas State University and been studying in the field of engineering from First Semester and Second Semester of the academic year 2020-2021. Unfortunately, I discontinue to file an enrollment and stopped on the First Semester of this academic year 2021-2022.

When pandemic started to hit our nation, my life started to change and began to questioned myself why is this happening to us. As a matter of fact, I hesitate to pursue college because I already know how tough it is specially on our financial status but I still need to try despite of the circumstances that I may have encountered during the process because I have a goal. From my first year in college, I really thought that it was as easy as I thought but it goes other way around. I realized that I am academically, financially and mentally unprepared. As time goes by, I felt unmotivated, drained and lost of hope that I cannot reach my goal. I am no longer can focus on my studies. Procrastination and frustration are dominating in my mind that cause me to find difficulty in coping up with the subjects and I realized that the course is no longer fit on my academic goals. On my financial status, there's really a big difference before and during the pandemic. My father lost his job as a farmer and my mother cannot send us our allowances on time because Kuwait was also undergone lockdown that time. Additionally, the signal status in our area is incapable to be used for online classes. Even if I opt offline classes, I still have to opt online classes since it was the major platform students being utilized. That's why I decided to stop and left the university for a while healing my depression and wanna make a good start if I'm ready to study again.

On the other hand, I knew that a student must be responsible on her every decision she made and be aware of everything specifically the rules and regulations of the university. I admit, it was my fault and I am responsible of any challenges I chose. When I left university, I did not consult and inform my adviser that I will stop this semester. Instead, I discussed it to him when it's already late. That is why I was not able to file leave of absence before I intended to discontinue enrolling this semester. I regret of what I have done and it will never happen again

Therefore, I would like to request a re-admission for the coming Second Semester on the academic year 2021-2022 and will be shifting my course from BSME to BSAB respectively. I expect to return

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No. 2022-58



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to Visayas State University to start my study anew, this time focusing on academics and opening my mind to new perspectives.

If I will be given a chance for reconsideration, I promise to abide and comply with all the rules and regulations. I will never waste my time no matter how difficult the circumstances that I had these days and may hinder my studies. I promise that I will be more responsible on my decisions and actions. I learned from my mistakes and I will do my best to become a better version of myself.

I hope that you will give me another chance to study at the university.

Respectfully yours,

Compacturam

AILA MARIE P. PACTURAN

Name and Signature of the Student

Anecito D. Pacturan

ANECITO D. PACTURAN

Name and Signature of Parent/Guardian

Approved for the President:

Manolo B. Loreto, Jr.

MANOLO B. LORETO, Jr.

Dean of Students

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READMISSION FORM

Student No.	Last Name	First Name	Middle Name	Course & Year
20-1-01322	PACTURAN	AILA MARIE	PELESCO	BSME 1

February 4, 2022
Date

Dr. JANNET C. BENCURE

Dean, College of Engineering and Technology
Visayas State University
Visca, Baybay, Leyte

Sir / Madam:

I would like to apply for readmission effective 2nd semester / summer 2021-2022. My last attendance from this University was 2nd semester / summer 2020 -2021. I was out of school for one(1) semester(s) and 1 summer(s) because of the following reason(s): I find difficulty in coping up with the subjects and the course is no longer fit on my academic goals. I also developed anxiety and procrastinations on that time.

If admitted I promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College to which I am enrolled.

Recommending Approval:

MANOLO B. LORETO, JR.
Dean of Students

Approved:

Engr. JUNDY CASTIL
Department Head

Dr. JANNET C. BENCURE
College Dean

Certified no financial accountability:

QUEEN-EVER Y. ATUPAN
Cashier

Recorded:

MARWEN A. CASTAÑEDA
University Registrar

Distribution of copies: 1 Cashier, 1 Registrar, 1 Dean, 1 Dept. Head, 1 Admissions Office

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