



February 1, 2023

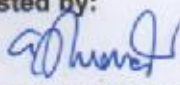
**REQUEST TO RENDER OVERTIME**

**The President**

**Thru: The Vice President for Administration and Finance**

This is to request for overtime of the following personnel:

Name of Employee(s)	Date(s)	Job(s) to be Accomplished per Employee
Norberto M. Managbanag	February 4, 2023	To trim/prune and grass cutting at DoPAC surroundings

<p><b>Requested by:</b></p> <p></p> <p><b><u>ELIZABETH S. QUEVEDO</u></b></p> <p><i>Name</i></p> <p><b><u>Head</u></b></p> <p><i>Position</i></p> <p><b><u>Dept. of Pure &amp; Applied Chemistry</u></b></p> <p><i>Office</i></p>	<p><b>Approved by:</b></p> <p><input checked="" type="checkbox"/> with pay      <input type="checkbox"/> without pay</p> <p><b>DANIEL LESLIE S. TAN</b></p> <p><i>Vice President for Administration and Finance</i></p>
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