



ACCOMPLISHMENT REPORT

November 1-29, 2021

Name: Jude Nonie A. Sales

Designation: Head (CAC)

Unit: Culture and the Arts Center

ACCOMPLISHMENT

1. Conceptualized and organized the *Gawad Parangal* Program live presentation.
2. Conceptualized and organized the Christmas Lighting Ceremony choir presentation.
3. Conducted regular and special meetings with CAC members
4. Meeting on the result of the 3rd Internal Quality Audit.
5. Supervised the preparation of office documents and signed papers for approval, e.g. salary, liquidation, reports, etc.
6. Supervised and managed the daily upkeep and operations of the CAC office.
7. Participated in various virtual meetings organized by various centers and departments of the university.

Submitted by:

JUDE NONIE A. SALES

Head, CAC

Approved:

EDGARDO E. TULIN

President