

June 4, 2025

**DR. PROSE IVY G. YEPES**

President  
Visayas State University  
Visca, Baybay City, Leyte

**Thru: Dr. Rotacio S. Gravoso**

Vice President for Academic Affairs  
and Chairman, VSFC-AS

**Re: Request for a Letter of Recommendation to attend training on Impact evaluation  
and monitoring without request for funding**

**Dear Dr. Yepes:**

I respectfully write to seek your kind approval for my participation in the upcoming training workshop entitled "Impact Evaluation for Research, Projects, and Policies" organized by the Philippine Center for Economic Development (PCED). This intensive four-week, face-to-face training will run from June 30 to July 25, 2025, held at UP School of Economics Diliman, Quezon City; and is intended for technical personnel from government agencies as well as faculty and researchers from State Universities and Colleges (SUCs).

The training features scholarship opportunities for qualified participants, which cover major transportation expenses, hotel accommodations, meals, access to software tools, training materials, and field visits to institutions conducting impact evaluations. I am honored to have been considered for the waitlist of this scholarship program. As part of the continuing selection process, applicants are requested to submit a letter of recommendation from their institution.

I fully understand that this requirement aims to confirm that my participation will not hinder the performance of my current duties at VSU. Fortunately, the training coincides with the university's summer break, during which I am scheduled to render service by assisting in research projects. I assure you that my attendance at the training will not conflict with these responsibilities, as I intend to complete the required tasks for my research commitments prior to the start of the program.

I am confident that this training will greatly contribute to my professional growth, particularly in strengthening my capacity to deliver high-quality instruction in Econometrics through improved and research-based teaching materials. Furthermore, the knowledge and skills I will gain from this program will be highly valuable in advancing our ongoing research initiatives at the university. With this, I sincerely hope for your favorable consideration of my request. Thank you very much.

Respectfully yours,

**ISRAEL C. EMBAYARTE**

Instructor, Department of Economics



**DEPARTMENT OF ECONOMICS**

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