



**VISAYAS**  
STATE UNIVERSITY

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**CORRECTIVE ACTION PLAN**

Corrective action	Reference (RFC A No.)	Activities	Resources needed	Person/ Unit responsible	Timeline to implement
File a copy of 2021 SWOT, ROAM and OTP	RFC A-21-46	Secure a copy of 2021 SWOT, ROAM and OTP Put the copy in a folder and file it. Make sure an updated copy of ROAM, SWOT, and OTP when available are on file	Staff File folder	Director, dDRC	Dec 2, 2021
Secure a copy of PM- VPR-02 and file in the office	RFC A-21-19	Secure an updated copy of the procedural manual on Risk Assessment (PM-VPR- 02) Put the copy in a folder and file it. Always check emails to keep updated on notices and information related to ISO forms, guidelines and procedures	Staff File folder	Director, dDRC	Dec 2, 2021

**Vision:**  
**Mission:**

A globally competitive university for science, technology, and environmental conservation.  
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.