



September 20, 2022

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Thru: Dr. Maria Juliet C. Ceniza
VP for REI

Dear Dr. Tulin:

This is to recommend the appointment of **Ms. Hadasha N. Bongat** as the **Project Staff Level 2** of the approved VSU research project/study entitled "**Development of a Gender-Responsive Knowledge Transfer Pathway for Potential Adoption of Best Practices in Philippine Vegetable Production Systems**," funded by the **Philippine Council for Agriculture, Aquatic, and Natural Resources Research and Development (PCAARRD)** with an honorarium of **Six Thousand Pesos (PhP 6,000.00)** per month effective from October 1, 2022 – June 30, 2023, chargeable to (101T 20201050-1.111) unless sooner terminated due to lack of funds

As Project Staff Level 2, she is expected to perform and implement the following responsibilities with appropriate workload unit equivalent:

1. Spearheads in the conduct of the field research
2. Participates in data collection and analysis
3. Works with the project leader and other team members in leading, supervising, and ensuring smooth implementation of all project activities.
4. Submits terminal reports and other deliverables as required in the project's work plan.

In case of any changes in the title, methodology, project site, and/or budget, approval should first be sought from the University President upon recommendation by the concerned College Dean, Center Director, and the Vice President for Research and Extension.

Very truly yours,

LILIAN B. NUÑEZ
Project Leader

Conforme:


HADASHA N. BONGAT
Project Staff

Certified funds available:

NICK FREDDY R. BELLO
Head, Accounting Office

Endorsed by:

MOISES NEIL V. SERIÑO
Dean, CME

Noted by:

ROSA OPHELIA D. VELARDE
Director for Research

Recommending Approval:

MARIA JULIET C. CENIZA
VP for Research, Extension, and Innovation

cc: OVPREI-VP
[OVPREI-RPO/ Extension/ Innovation]
Head, Budget Office
Dean, College
Head, Department
Researcher
RSPPRO

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Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge
and innovative technologies for sustainable communities and environment.

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