

DAILY TIME RECORD

PANONCE, JUNITO A.

(NAME)


For the month of
December 1 - 31, 2021
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	7:25	12:05	12:50	5:10		Absent
2-THU	7:30	12:20	12:46	5:30		Absent
3-FRI	7:45	12:05	12:52	5:15		Absent
4-SAT						Off
5-SUN						Off
6-MON	7:10	12:15	1:00	5:36		Absent
7-TUE	8:00	12:10	12:45	5:46		Absent
8-WED			HOLIDAY			Absent
9-THU	6:57	12:15	1:00	5:10		Absent
10-FRI	6:49	12:00	12:45	5:15		Absent
11-SAT						Off
12-SUN						Off
13-MON	7:29	12:05	1:00	5:12		Absent
14-TUE	7:48	12:30	12:45	5:25		Absent
15-WED	7:55	12:17	OFFICE	SUSPENDED		Absent
16-THU			7:40PM	OVERTIME		Absent
17-FRI			7:40PM	OVERTIME		Absent
18-SAT						Off
19-SUN						Off
20-MON	8:14	12:07	12:45	5:00		Absent
21-TUE	8:30	12:08	1:10	5:05		Absent
22-WED	8:00	12:00	12:50	5:10		Absent
23-THU			FORCE LEAVE			Absent
24-FRI			FORCE LEAVE			Absent
25-SAT						Off
26-SUN						Off
27-MON			FORCE LEAVE			Absent
28-TUE			FORCE LEAVE			Absent
29-WED	8:00	12:00	1:00	5:00		Absent
30-THU			HOLIDAY			Absent
31-FRI	8:15	12:12	1:00	5:00		Absent

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


JUNITO A. PANONCE

VERIFIED as to prescribed office hours


MANOLO B. LORETO JR.

Department Head
University Student Services Office

DAILY TIME RECORD

PANONCE, JUNITO A.

(NAME)


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7-TUE	8:00	12:10	12:45	5:46		Absent
8-WED			HOLIDAY			Absent
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10-FRI	6:49	12:00	12:45	5:15		Absent
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21-TUE	8:30	12:08	1:10	5:05		Absent
22-WED	8:00	12:00	12:50	5:10		Absent
23-THU			FORCE LEAVE			Absent
24-FRI			FORCE LEAVE			Absent
25-SAT						Off
26-SUN						Off
27-MON			FORCE LEAVE			Absent
28-TUE			FORCE LEAVE			Absent
29-WED	8:00	12:00	1:00	5:00		Absent
30-THU			HOLIDAY			Absent
31-FRI	8:15	12:12	1:00	5:00		Absent

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JUNITO A. PANONCE

VERIFIED as to prescribed office hours


MANOLO B. LORETO JR.

Department Head
University Student Services Office

DAILY TIME RECORD**COBICO, MARY ANN G.**

(NAME)


For the month of
December 1 - 31, 2021
 Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	7:54	12:08	1:00	5:10		Absent
2-THU	8:17	12:00	1:00	5:00		Absent
3-FRI	7:49	12:06	1:00	5:00		Absent
4-SAT						Off
5-SUN						Off
6-MON	8:00	12:15	1:00	5:05		Absent
7-TUE	7:59	12:11	1:00	5:20		Absent
8-WED	HOLIDAY					Absent
9-THU	8:00	12:15	1:00	5:10		Absent
10-FRI	7:59	12:10	1:00	5:05		Absent
11-SAT						Off
12-SUN						Off
13-MON	8:00	12:08	1:00	5:07		Absent
14-TUE	7:59	12:10	1:00	5:00		Absent
15-WED	8:00	12:30	WORK SUSPENDED			Absent
16-THU	WORK SUSPENDED DUE TO					Absent
17-FRI	AFTERMATH OF TYPHOON					Absent
18-SAT						Off
19-SUN						Off
20-MON	8:05	12:07	1:00	5:00		Absent
21-TUE	8:00	12:08	12:58	5:00		Absent
22-WED	FORCED LEAVE					Absent
23-THU	FORCED LEAVE					Absent
24-FRI	CTO					Absent
25-SAT						Off
26-SUN						Off
27-MON	FORCED LEAVE					Absent
28-TUE	FORCED LEAVE					Absent
29-WED	FORCED LEAVE					Absent
30-THU	HOLIDAY					Absent
31-FRI	CTO					Absent

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MARY ANN G. COBICO

VERIFIED as to prescribed office hours


MANOLO B. LORETO JR.

Department Head
 University Student Services Office


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(NAME)


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15-WED	8:00	12:30	WORK SUSPENDED			Absent
16-THU	WORK SUSPENDED DUE TO					Absent
17-FRI	AFTERMATH OF TYPHOON					Absent
18-SAT						Off
19-SUN						Off
20-MON	8:05	12:07	1:00	5:00		Absent
21-TUE	8:00	12:08	12:58	5:00		Absent
22-WED	FORCED LEAVE					Absent
23-THU	FORCED LEAVE					Absent
24-FRI	CTO					Absent
25-SAT						Off
26-SUN						Off
27-MON	FORCED LEAVE					Absent
28-TUE	FORCED LEAVE					Absent
29-WED	FORCED LEAVE					Absent
30-THU	HOLIDAY					Absent
31-FRI	CTO					Absent

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MARY ANN G. COBICO

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MANOLO B. LORETO JR.

Department Head
 University Student Services Office

DAILY TIME RECORD

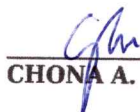
BRIT, CHONA A.

(NAME)


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Official hours for arrival and departure
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7-TUE	8:08	12:02	12:59	5:10		Absent
8-WED						Absent
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16-THU						Absent
17-FRI						Absent
18-SAT						Off
19-SUN						Off
20-MON	8:20	12:05	1:00	5:00		Absent
21-TUE	8:15	12:00	1:00	5:15		Absent
22-WED	8:00	12:00	1:00	5:02		Absent
23-THU	8:22	12:00	12:51	5:05		Absent
24-FRI						Absent
25-SAT						Off
26-SUN						Off
27-MON						Absent
28-TUE						Absent
29-WED						Absent
30-THU						Absent
31-FRI						Absent

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CHONA A. BRIT

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MANOLO B. LORETO JR.
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DAILY TIME RECORD

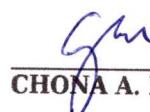
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23-THU	8:22	12:00	12:51	5:05		Absent
24-FRI						Absent
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30-THU						Absent
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