



CONTRACT OF SERVICE FOR INDIVIDUAL JOB ORDER WORKER

KNOW ALL MEN BY THESE PRESENTS:

This Agreement entered into by and between:

The **VISAYAS STATE UNIVERSITY**, an institution of higher learning established under Presidential Decree No. 470 as amended by Presidential Decree No. 700 and converted into a state university by virtue of Republic Act No. 9158 and renamed as Visayas State University by virtue of Republic Act No. 9437, with principal office at Baybay City, Leyte, duly represented by its President **DR. EDGARDO E. TULIN**, hereinafter referred to as the **FIRST PARTY**;

-and-

Mr. ERWEN Z. ESTALLO of legal age, Married, Filipino and with residence and postal address at Brgy. Pangasugan Baybay City, Leyte hereinafter referred to as the **SECOND PARTY**;

WITNESSETH:

WHEREAS, the FIRST PARTY is in need of persons who can provide administrative support services which cannot be performed by the existing regular manpower/employees of the specific units/departments/centers within the university;

WHEREAS, the SECOND PARTY, possesses the required qualification and expertise needed by the hiring department/center/unit/office and is willing to provide the services needed;

NOW, THEREFORE, premises considered, the parties hereto hereby agree as they have agreed under the terms and conditions, as follows:

The FIRST PARTY hereby contracts the services of the SECOND PARTY as **Science Research Aide** to perform the functions and deliver the following outputs as follows:

- a. Facilitate in the production and distribution of Tilapia fingerlings and freshwater prawns;
- b. Monitor the culture of Tilapia and freshwater prawns by fishfarmers;
- c. Conduct capacity building in the culture of Tilapia and freshwater prawn;
- d. Develop management strategy on the utilization of Tilapia and freshwater prawn wastes;
- e. Manage in the maintenance of the Tilapia and freshwater prawn hatchery;
- f. Perform other functions related to the enhancement of Tilapia and freshwater prawn hatchery as may be directed by the project leader.

THAT when the work demand for travel, the SECOND Party shall be entitled to payment of travel expenses (per diem and fare) when travelling on official business within the country subject to existing government accounting rules and regulations and to pertinent VSU policies and rules governing official travel.

THAT the SECOND PARTY shall abide by the rules and regulations of the FIRST PARTY and the terms and conditions as provided for in this service contract and performs the above-listed functions for a total of **18 days** per month at not less than **8 hours** per day based on the work schedule as prescribed by the hiring department/office/center/unit;

THAT for and in consideration of the foregoing service, the FIRST PARTY binds itself to pay the SECOND PARTY in the amount of **SIX HUNDRED FORTY PESOS & FOURTEEN CENTAVOS (PhP 640.14)** per day inclusive of premium..

THAT the SECOND Party will be paid twice a month (per *quincena*) upon presentation of a certification of accomplishments and rendition of actual services issued by the FIRST PARTY or its duly authorized representative. The above payments will be charged to **Upgrading of**