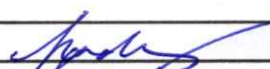
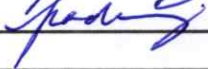
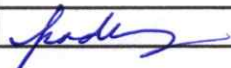
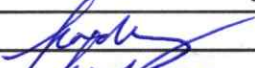
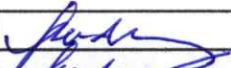
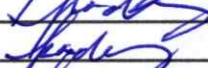
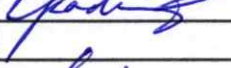
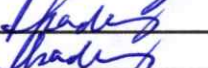
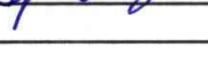
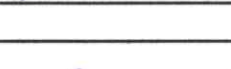
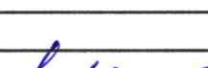
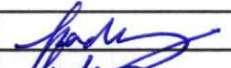

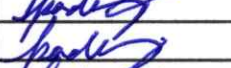

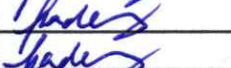
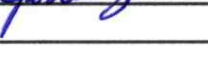
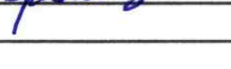
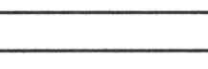
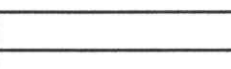



# DAILY TIME RECORD

## JOB ORDER

Name: LOVELY V. PADERES  
 Position: GRADUATE TEACHING ASSISTANT  
 For the Period: February 1-19, 2023

Date	Morning		Signature	Afternoon		Signature
	In	Out		In	Out	
1	7:00	11:00				
2	8:00	12:00				
3				1:00	5:00	
4	SATURDAY					
5	SUNDAY					
6	9:30	12:00		1:00	4:30	
7	8:58	12:00		1:00	2:00	
8	8:00	12:00				
9	10:00	12:00		1:00	3:00	
10	7:45	12:00				
11	SATURDAY					
12	SUNDAY					
13				1:00	5:00	
14	11:00	12:00		1:00	4:00	
15	10:00	12:00		1:00	3:00	
16	9:00	12:00		1:00	2:00	
17	9:35	12:00		1:00	4:35	
18	SATURDAY					
19	SUNDAY					
20						
21						
22						
23						
24						
25	SUNDAY					
26						
27						
28						
29						
30						
31						
TOTAL	13 days				HOURS	52 hrs

Certified Correct:

  
**RUTH O. ESCASINAS**  
 Immediate Superior



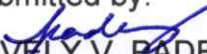
March 07, 2023

**TO WHOM IT MAY CONCERN:**

This is to certify that the undersigned LOVELY V. PADERES, GRADUATE TEACHING ASSISTANT was on duty during the period covered and that I actually accomplished and delivered the expected/assigned outputs as shown below:

Specific Date/s	Activities/Outputs accomplished and delivered/submitted
February 1 - 3, 2023	<ul style="list-style-type: none"><li>Proctor in Final Examination of 1<sup>st</sup> semester S.Y. 2022-2023.</li><li>Assist on checking the exam papers and laboratory reports.</li></ul>
February 6 – 10, 2023	<ul style="list-style-type: none"><li>Checks late submitted scientific laboratory report for Agro21 with offering numbers, C235 and C285 as well as in CpSc21 with offering number C155.</li><li>Assists former students to comply their INC grades on AgSc20 and Agro21.</li></ul>
February 13 – 17, 2023	<ul style="list-style-type: none"><li>Assist in preparing the documents for External Audit (ISO).</li><li>Acts as librarian at the Department of Agronomy Library.</li></ul>

Submitted by:

  
LOVELY V. PADERES

Name and Signature of Employee

This is to certify further that the above-mentioned outputs were actually submitted and received by the undersigned and are acceptable in terms of quality being agreed upon.

Certified corrected and accepted by:

  
RUTH O. ESCASINAS

Name of Head/Supervisor  
Position

Approved by:

ANABELLA B. TULIN  
Dean, Graduate School