Civil Service Form 48

DAILY TIME RECORD GUARTE, DONNA M.

For the month of December 1 - 31, 2021 Official hours for arrival and departure
8:00AM - 5:00PM

	AM		I	PM	rgr est t	Total
Day	IN	OUT	IN	OUT	T/U	Total
1-WED	6:00	12:00	13:00	17:45		Absent
2-THU	6:20	12:00	13:00	17:40		Absent
3-FRI	8:00	12:00	13:00	18:00		Absent
4-SAT						Off
5-sun						Off
6-MON	Wo	rk from		Absent		
7-TUE	7:00	12:00	13:00	17:30		Absent
8-WED	HOL	LOAY				Absent
9-THU	7:00	12:00	13:00	17-70		Absent
10-FRI	7:00	1	3:00	17:30		Absent
11-SAT						Off
12-sun						Off
13-MON	7:00	12:00	13:00	17:30		Absent
14-TUE	06:35		13:00			Absent
15-WED	6:30	12:00	3:00			Absent
<b>16-</b> THU	Work	7	Hom			Absent
17-FRI	Lea					Absent
18-SAT						Off
19-sun						Off
20-MON		40	1 /			Absent
21-TUE						Absent
22-WED		AH	11/	I		Absent
23-THU			11/			Absent
<b>24</b> -FRI	LI	CYT	TV			Absent
25-SAT						Off
26-sun						Off
27-MON	T					Absent
28-TUE		1				Absent
29-WED	lea	phols	lee	we		Absent
30-тни						Absent
31-FRI	1/					Absent

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

VERIFIED as to prescribed office hours

Department Head Department of Biological Sciences Civil Service Form 48

## DAILY TIME RECORD GUARTE, DONNA M.

For the month of December 1 - 31, 2021 Official hours for arrival and departure 8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT	1/0	Total
1-WED	6:00	12:00	13:00	17:45		Absent
2-THU	6:20	12:00	13:00	17:40		Absent
3-FRI	8:00	12:00	13:00	18:00		Absent
4-SAT						Off
5-sun						Off
6-MON	Work from Home					Absent
7-TUE	7:00	12:00	13:00	17:30		Absent
8-WED	HOLIARY					Absent
9-THU	7:00	12:00	13:00	17:30		Absent
10-FRI	7:00	12:00	13:00	17:30		Absent
11-SAT						Off
12-SUN						Off
13-MON	7:00	12:00	13:00	17:30		Absent
14-TUE	06:75	12:00	13:00	12:30		Absent
15-WED	6:40	12:00	13:00	18:00		Absent
<b>16-</b> THU	Work from Home					Absent
17-FRI	Lea	ave				Absent
18-SAT						Off
19-sun						Off
<b>20-</b> MON		-	11	1		Absent
21-TUE				X		Absent
22-WED		HI	/	1		Absent
23-THU						Absent
24-FRI		47	V			Absent
25-SAT						Off
26-sun						Off
27-MON	17	-				Absent
28-TUE		,	1			Absent
29-WED		eacher.	5	rave.		Absent
30-THU						Absent
31-FRI			L			Absent

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

VERIFIED as to prescribed office hours

Department Head Department of Biological Sciences