



OPERATIONAL PLAN MONITORING FORM

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Quality Objective	Code (Indicators)	Indicators (OTP Quality Objective)	Code (Action Plan)	OTP Action Plan	Percent Completion of the Action Plan (Max 100%)	Percent attainment of the Quality Objective	Task/Action*
To develop and implement OBE-Program of Instruction for the Civic Welfare Training Service (CWTS) and Reserve Officers Training Corps (ROTC)	B.1	Number of OBE-Program of Instructions developed	NSTP-APR1-21-01	Proposal for embedding the NSTP CWTS program in Colleges' and Departments' program for implementation and coordination	50	25	Make a final proposal and submit for approval for next school year implementation
			NSTP-APO1-21-01	Tap experts as resource person in the lecture and demonstration of skills	100	100	
			NSTP-APR2-21-01	Request for plantilla for CWTS and ROTC Admin Staff and recruit qualified personnel	50	50	Make a formal letter request for designation of additional manpower
To produce quality NSTP-OBE Learning Materials ready for publications	B.2	Percentage of NSTP-OBE Learning Materials produced	NSTP-APR3-21-01	Request for fund allocation for the purchase of equipment stated in the IRR	100	100	
			NSTP-APR4-21-01	Lobby for the budget for the purchase of additional supplies for LMs production	0	0	This was not pursued due to declaration of the university for pure online implementation
To draft NSTP Operation Manual for UAdCo endorsement to the BOR	B.3	Percentage of the NSTP Operation Manual drafted	NSTP-APR5-21-01	Draft the NSTP Operation Manual for BOR Approval	0	0	Waiting for the approval of new IRR of NSTP

To implement worthwhile community projects of CWTS responsive to the need of time	B.4	Number of CWTS projects implemented	NSTP-APR6-21-01	Raise awareness for the greater community participation	0	0	Postponed to 2 nd sem, 2021-22 when students are allowed to conduct community projects
			NSTP-APR6-21-02	Tap interested partner community	0	0	Postponed to 2 nd sem, 2021-22 when students are allowed to conduct community projects
			NSTP-APO6-21-01	Strengthen collaboration with SK's	0	0	Postponed to 2 nd sem, 2021-22 when students are allowed to conduct community projects

**refer GL-VPR-01 for the measure of effectiveness of the actions to minimize/eliminate risk*

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Date: Dec. 7, 2021

Reviewed by:

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Date: _____