

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PURCHASE ORDER

Supplier: PHILIPPINE DUPLICATORS, INC.			P.O No: PO-GF-MOOE-2022-01-0014		
Address: DOOR A-101 F. MENDOZA BUILDING, 141 - STO. NINO ST			Date: 01-13-2022		
TIN: 000-41-2893			P.R No: GF-2021-09-01141		
			Mode of Procurement: Direct Contracting		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: VSU-Main Campus			Delivery Term: FOB-VSU Baybay		
Delivery Period: Within 30 calendar days upon receipt oF P.O.			Payment Term: As per cost of item delivered		
No	Unit	DESCRIPTION	Quantity	Unit Cost	Amount
1	pieces	Gestetner Toner for CS 2014 OFFER: 201 4D	1	3,700.00	3,700.00
		xx			
		Purpose: for office use Intended: DPhys			
TOTAL:					3,700.00
Total Amount in Words: Three Thousand Seven Hundred Pesos Only					
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.</p> <div style="text-align: right; margin-top: 100px;"> Very truly yours, EDGARDO E. TULIN _____ President </div>					
Conforme: _____ Supplier's signature Over Printed Name					
_____ Date					
Fund Cluster: _____ Funds Available: _____ <div style="text-align: center;"> <u>NICK FREDDY R. BELLO</u> Head, Accounting </div>			ORS/BURS No. : _____ Date of ORS/BURS : _____ Amount: _____		