

**DAILY TIME RECORD****RAMAL, ALLAN A.**

(NAME)

For the month of  
November 1 - 30, 2022Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-TUE						Holiday
2-WED	9:11	12:09	12:10	8:14		8hrs
3-THU	7:03	1:07	1:08	4:37		8hrs
4-FRI	9:14	12:23	12:28	5:45		8hrs
5-SAT						Off
6-SUN						Off
7-MON	9:06	1:06	1:56	5:19	37mins	7hrs 23mins
8-TUE	7:05	1:00	1:15	4:01		8hrs
9-WED	9:30	12:07	12:10	6:07	1hr 30mins	6hrs 30mins
10-THU	7:16	?	1:55	5:25	4hrs 55mins	3hrs 5mins
11-FRI	6:46	12:38	12:41	6:40		8hrs
12-SAT						Off
13-SUN						Off
14-MON	7:50	12:15	12:17	4:23		8hrs
15-TUE	8:59	12:25	12:47	5:00	21mins	7hrs 39mins
16-WED	9:06	12:31	12:33	6:09		8hrs
17-THU	8:01	12:24	12:28	5:05		8hrs
18-FRI	8:42	12:44	1:00	7:00		8hrs SUSPENDED 1:00 pm 7:00 pm
19-SAT						Off
20-SUN						Off
21-MON	7:05	12:01	12:11	5:15		8hrs
22-TUE	6:54	12:57	1:00	5:30		8hrs
23-WED	6:51	12:58	1:01	5:08	1min	7hrs 59mins
24-THU	6:56	12:43	1:00	5:12		8hrs
25-FRI	7:00	?	1:07	6:36	4hrs 7mins	3hrs 53mins
26-SAT						Off
27-SUN						Off
28-MON	7:01	12:02	12:04	4:36	24mins	7hrs 36mins
29-TUE	7:05	12:18	12:22	5:50		8hrs
30-WED						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
**ALLAN A. RAMAL**

VERIFIED as to prescribed office hours

**ELIZABETH S. QUEVEDO**Department Head  
Department of Pure and Applied Chemistry