



## APPLICATION FOR LEAVE OF ABSENCE

Student No.	Last Name	First Name	Middle Name	Course & Year
20-1-01506	Ferniz	Clyde	L.	BCAED- 2 <sup>ND</sup> YEAR


06/04/2022

Date

Dean, College of Education  
Visayas State University  
Visca, Baybay City, Leyte

Sir / Madam:

I would like to apply for leave of absence effective on April 6, 2022 until the end of this 2<sup>nd</sup> sem. for the following reason(s) I couldn't attend online classes and participate with the activities that I was obligated to answer because we are still recovering from the aftermath of typhoon Odette; also the other reason that I cannot focus on my studies because of my family problems

  
Clyde L. Ferniz  
Signature of Student

For currently enrolled students only:

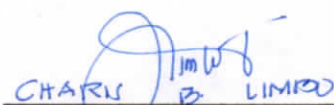
For a leave of absence to be availed of during the 2<sup>nd</sup> half of the semester, professors concerned are required to indicate the class standing of the student whether "Passing" or "Failing" at the time of application for leave.

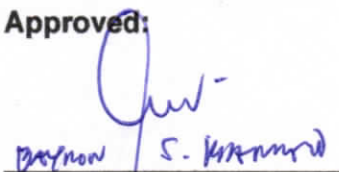
Subject	Class Standing	Inst./Prof. Signature	Subject	Class Standing	Inst./Prof. Signature

**Recommending Approval:**

**Approved:**

**Noted:**

  
CHARLES B. LIMPOD  
Department Head

  
Raymond S. Karamond  
College Dean

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Dean of Students

Date: 04-07-22

Date: 4-7-22

Distribution: 1 Registrar, 1 Dean of Students, 1 College Dean, 1 Parents/Guardian, 1 Student

**Vision:** A globally competitive university for science, technology, and environmental conservation.  
**Mission:** Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.