



April 25, 2022

DR. ELWIN JAY V. YU  
Office of the Chief of University Services for Health, Emergency & Rescue (USHER)  
VSU, Baybay City, Leyte.

Dear Dr. Yu:

My warmest greetings to you!

This is to acknowledge the receipt of the VSU Hospital Financial Reports from June 2021 until September 2021. However, upon review and verification of these reports, we found unrecorded accounts receivables incurred for the month on your monthly financial reports. In addition, the reported cash sales for the month included collections from the previous month's sales.

Hence, we made corrections to your monthly financial report for the months of June 2021 to September 2021. Should you find them in order, please accept our findings by checking the circle below. Otherwise, check the circle where you need us to discuss on the audit matter.

☐ I accept the audit findings on the above-mentioned financial reports.

☐ I will need to discuss with you your audit findings.

Should you have any further queries, please feel free to contact our office from 8:00 am to 5:00 pm on weekdays except holidays or you may use our VOIP 1045.

Thank you.

Respectfully,

MARIA TERESA A. CRUZ  
Head, Internal Audit

Noted by:

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PRINT NAME / SIGN / DATE  
Project Manager, VSU Hospital