



## OFFICE OF THE DIRECTOR FOR PHYSICAL PLANT

Visca, Baybay City, Leyte, PHILIPPINES Telefax: 1041(LOCAL)

Email: www.ppo.@vsu.edu.ph Website: www.vsu.edu.ph

## PHYSICAL PLANT SERVICE REQUEST FORM

Filled in by requesting party		Filled in by PP	0	
Date fi		0, 2022 Date received	•	
Buildin	g/Facility/			
House No/		Received by		
Apartment No./		,	Name & Signature	
Department		Designation/	Name & Signature	
Location : Eco-FA		ARMI Position	*	
	1			
11.100-	ODELO B	BALDOS	:	
Reque	sting party	control number		
Design	ration/			
Positio	Alair	CHII		
	M			
Please	check and specify the nature of service	request		
	Audio System (amplifier, speakers and	Tent installation/s		
	microphones)			
	With Lights? Yes No	Setup Location:		
	Setup Location:	No. of tent: Tent size:		
		Went of the second of the seco		
Estimated Duration (hrs): Fabrication/s (new cabinets, furniture, metal				
	Land preparation, plowing & harrowing	rabrications not col	nsidered as repair and maintenance)	
	Location/Area covered:		aulia aiguaga naur lagh 8 kmaha 8 athar	
	1 - MANAGEMBER W. M. T. L. M. L. M. L. M. L. M.	- Ilistaliationis (tarpe	aulin, signage, new lock & knobs & other sidered as repair and maintenance)	
	Site development, levelling, scrapping &  Machining works (lathe, shaper, drill press & etc.)			
	backfilling	ng		
	Location:	Landscaping (Desi	gn and Installation)	
	Hauling (Construction materials, office			
	equipment & etc.)	Location/Area cove	ered:	
	From: To:	Other/s (Specify):	Installation of handwash faucet	
	Plans, Layouts and Estimates (Drafting,			
plan/s, material & cost estimate, site inspection			Eco-FARMI Demo Farm	
	and the likes)			
	45.03			
	Brie	f Description of Service Request		
		Filled in by the requesting party aft	er the conduct of service request	
		Service Satisfaction	OVER-ALL RATING	
Conducte	PPO Personnel		OVER ALL RATINO	
by:	(Name & Signature)	1. Not Satisfied	☐ 1 Poor ☐ 2 Fair	
200 11	The second secon	2. Slightly Satisfied	□ 3 Good □ 4 Very Good	
PPO Unit	t .		ы э Good ы 4 Very Good	
		☐ 3. Moderately Satisfied	☐ 5 Excellent	
Checked &		☐ 4. Very Satisfied	Comments & Suggestion	
/erified b	PPO Head/Director	5. Extremely	Comments & Suggestion	
	(Name & Signature)	Satisfied		
	The second of the second of the			
		Name and Cinneture	-	
		Name and Signature		

Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.